

**Administration of Justice, Emergency Medical Services, Fire
Advisory Meeting
October 20, 2020
Online via Zoom**



MEETING MINUTES

*Faculty Chair/Meeting Facilitator: Dr. Michelle Beshears
Barstow Community College, ADJU Faculty*

Attendance

Cpl. Peter D'Andrea, Barstow Police Department
Crystal Islas, Silver Valley High School
Albert Muncy, Desert Ambulance
Art Rodriguez, Desert Ambulance
Praveeta Bhatnagar, Career Institute
Kim Walker, Hesperia Career & Adult Education
Dr. Jennifer Rodden, BCC
James Lee, BCC (Scribe)

Introductions

Dr. Beshears welcomed everyone to the advisory meeting and introduced herself and invited advisory members to the advisory meeting and to introduce and provide a little background on themselves. Each advisory member introduced themselves and provided information on their organization and role.

Programs Overview

James Lee shared the agenda packet which included the current program and curriculum information for BCC's Administration of Justice Degrees and Certificates, Allied Health (EMS) course offerings, Labor Market Information (LMI) and newly developed marketing materials.

- James Lee provided a quick overview of the status of the Fire Prep program which is being developed as a non-credit offering to feed into fire academy programs. Working with Barstow Fire Protection District the curriculum is currently being developed and will go through the curriculum process.
- Art Rodriguez provided information on the current Emergency Medical Technician Courses, AHLT 55A Emergency Medical Technician- Basic Course and AHLT 62A Emergency Medical Technician Basic Refresher EMSA Certification Course. Art explained the EMT Basic course is a one-semester course that is currently being offered in a hybrid format with the option to complete practicum hours locally at Desert Ambulance. Art did express some challenges with converting the EMT courses to a hybrid format as much of the

curriculum is hands-on and demonstration based. Art also provided some information on the Refresher course as a state requirement for current EMT professionals, however he mentioned enrollment being low leading to cancellation of the course due to this also being obtainable online. Art mentioned work will continue developing the courses in a hybrid format. Art Rodriguez mentioned to the committee the need for the expanding the stand-alone course and recommended the development of a certificate program since there are changes at the college that require coursework to be tied to a program of study. James Lee also mentioned the requirements for financial aid for students enrolled in a program study and the ability to be a full-time student. The committee agreed that this program was a continued need locally and regionally and recommended the changes needed to continue the program.

- Dr. Beshears provided an overview of the current offerings in the Administration of Justice program including the Associate of Science Degree for Transfer, Associate of Science Degree, Certificate of Achievement- Administration of Justice, and Certificate of Achievement- Corrections. She explained the core coursework required for the programs along with the different core electives students have the option of taking. Cpl. D'Andrea asked if there was anything set-up similar to a [program](#) at San Bernardino Valley College (SBVC) where those individuals attending the police academy can receive college credit through SBVC for the academy training, this is something that is not a current articulation agreement but can be looked into. It was mentioned there has been a recent push for Credit-for-Prior learning and James provided a brief overview of this and the status of Strong Workforce Program Project 16 where there may be some overlap on a program such as this, possible credit for those who have previously went through law enforcement training and can look into articulating the current program. Dr. Beshears asked the committee on feedback on the current offerings and the committee agreed that the current offerings were well developed and provided students with options on either the law enforcement or corrections track which is valuable. Dr. Beshears said that the corrections pathway was developed based on previous advisory meeting input.

Open Discussion

- Dr. Beshear's posed the question of what should graduates come out with from the administration of justice program? Adjudication process, exculpatory evidence, report writing, the important of police report writing and their use for testimony were all suggestions for inclusion in the program. Dr. Beshears mentioned possibly developing a police officer reporting course or embedding the skills within the current course offerings. James mentioned embedding the skills would be a good idea since developing a new course through the curriculum process can take some time to be approved.
- A question was posed to the committee on what are the minimum education

requirements for law enforcement? Barstow Police Department said the minimum is a high school diploma, but additional education is highly desirable, particularly in criminal/administration of justice. Military experience is also highly desirable for law enforcement due to the physical and mental training that takes place in military training and careers. It was mentioned the police academy is intense and may weed out some individuals interested in the career path. Dr. Beshears mentioned possibly the development of a mental preparedness course or again embedding and strengthening this in the current course offerings due to the ability to immediately make the inclusion into the curriculum and program.

- There were several opportunities or items to look into to improve the programming or provide additional opportunities for students:
 - [Victor Valley College Module Training](#)
 - [Barstow Police Department Explorer Program](#)
 - Two-week program
 - Ages 14-21
 - [Barstow Police Department Citizens on Patrol](#)
 - Potential for internship program with Barstow Police Department
- It was mentioned that intro to sociology or related coursework could be beneficial in law enforcement careers. It does appear PSYC 1, SOCI 1, and SOCI 12 are options for the ADT, but not local degree or certificates of achievement. Dr. Rodden mentioned post-meeting that there are a couple courses coming up in the second 9 weeks that may be beneficial/related: ETHN 1 and SOCI 30.

Conclusion

A reminder was provided that the survey is available to provide some more thoughts on the advisory. Dr. Beshears and James Lee thanked everyone for their attendance and dialogue at the meeting and looking forward to continuing to align and improve the ADJU/EMS/FIRE programs and future partnership opportunities.